

ITCA (GBR) Officeholder Recognition Scheme

DRAFT v0.1 — not yet in force

Summary

This scheme provides for partial reimbursement of National Series early-entry fees for ITCA GBR officeholders (National Committee Members, Area Representatives and RIB Custodians) who have a sailor from their household competing in the Topper Class. It was previously clause 1.3 of the Expenses Policy and has been separated out here. The scheme is a DRAFT and does not take effect until approved by members at a General Meeting (see Status and Approval).

1. Introduction

1.1 This scheme recognises the additional time and commitment given by certain officeholders in supporting the Topper Class.

1.2 Subject to the limits below, a qualifying officeholder may claim reimbursement equivalent to 50% of an eligible sailor's early-entry fee for National Series events. This excludes the National Championships.

2. Eligibility

2.1 Qualifying roles for the purposes of this scheme are National Committee Member, Area Representative and RIB Custodian.

2.2 An officeholder qualifies where they hold a qualifying role and have a sailor from their household competing in the Topper Class.

3. Entitlement

3.1 Each qualifying role held by a claimant entitles them to reimbursement equivalent to 50% of one eligible sailor's early-entry fee for a National Series event.

3.2 Where a qualifying role is shared between two or more individuals, the entitlement associated with that role shall be divided equally between those individuals.

4. Limits

4.1 The total reimbursement available to a claimant shall be limited to the number of eligible sailors entered from their household.

4.2 No sailor may receive reimbursement exceeding 50% of their eligible early-entry fee.

4.3 The maximum reimbursement available to any household for any single event shall not exceed the equivalent of two eligible sailors' early-entry fees.

5. Claims, Review and Reporting

5.1 Claims under this scheme must be submitted using the standard ITCA expense claim process.

5.2 This scheme is reviewed and confirmed annually by the National Committee.

5.3 The total value of reimbursements made under this scheme in each financial year will be reported at the AGM and disclosed in the annual accounts.

6. Status and Approval

DRAFT — subject to AGM approval

This scheme provides for payments to be received by members of the National Committee and therefore cannot be relied upon until it has been put to, and approved by, members at a General Meeting. The National Committee should confirm whether adoption also requires an amendment to the ITCA GBR Constitution under clause 11 before the scheme takes effect.

7. Document Control

Version: DRAFT v0.1

Summary of Changes:

- Separated the officeholder reimbursement provisions out of the Expenses Policy (former clause 1.3) into this standalone scheme.
- Marked as DRAFT pending a vote of the membership at the AGM.

Review Date: May 2027